

112-3 **Composition**

a. **Composition of Title**

An academic title includes a term which broadly indicates the major function of the position. In appropriate circumstances and in accordance with University policy, certain modifying terms may be added to clarify important aspects of the position.

b. **Modifying Terms**

Certain conditions of an academic position are indicated by modifying terms. Modifying terms are customarily used to indicate:

- (1) Rank, when rank is not implicit in the title itself (i.e., *Associate Professor*, *Junior Supervisor of Physical Education*, *Junior Home Economist*).
- (2) The special status of an appointment as compared to other ranks in the same series (i.e., *Acting Assistant Professor*, *Visiting Astronomer*, *Emeritus Professor*).
- (3) That the appointment is held in a particular station, institute, or unit when this is not implicit in the title (i.e., *Agronomist on the Kearney Foundation*; *Research Sociologist, Institute of Human Development - Guidance Study*).
- (4) That the appointee holds a specifically endowed chair in the University (i.e., *Emanuel S. Heller Professor of Law*).
- (5) When necessary, the specialty field of the appointment if this is not implicit in the title (i.e., *Assistant Research Historian*, *Associate Professor of social welfare in medicine*).

112-4 **List with Definitions**

- a. Academic titles of the University included within the scope of APM - 110-4 are listed in 112-4-b below. A title for which there is a separate policy section is defined in that section. Information on titles not listed in APM - 112-4-b may be obtained from the Office of the Provost and Senior Vice President—Academic Affairs.

b. The list of titles together with their description is as follows:

(1) **Academic Administrator Series**

See APM - 370.

(2) **Acting Titles**

See APM - 235.

(3) **Adjunct Professor Series**

See APM - 280.

(4) **Agronomist Series**

See APM - 320.

(5) **Assistant and Associate University Librarian**

See APM - 365.

(6) **Astronomer Series**

The astronomer series is used for those appointees who are primarily researchers in the field of astronomy at Lick Observatory, although appointees may carry some teaching responsibilities in the graduate program conducted at the Observatory.

(7) **Clinical Affiliate**

The title Clinical Affiliate is a nonsalaried academic appointment reserved for foreign medical doctors who wish to participate in University programs similar to those described for the Clinical Associate (see APM - 112-4-b(11)). These persons, by State law, are not permitted to care for patients and therefore serve as observers only.

(8) **Clinical Associate**

The academic title Clinical Associate is generally used for nonsalaried volunteer academic appointees. Typically the clinical associate is a physician licensed to practice by the State of California who desires to

obtain additional training as an observer and participant in a particular department program on a limited basis.

(9) **Clinical Professor Series**
Volunteer Series

See APM - 279.

(10) **Continuing Education Specialist Series**

See APM - 340.

(11) **Cooperative Extension Advisor Series**

See APM - 335.

(12) **Coordinator of Field Work**

An academic appointee who holds the title Coordinator of Field Work is a member of the faculty in the School of Social Welfare to whom is delegated the over-all responsibility of the maintenance of the education standards and effective functioning of the field work course. Other academic duties include serving on academic and administrative committees of the School.

(13) **Curator Series**

Titles in the curator series are held by members of the faculty who are actively engaged in the affairs of a museum. Curators carry on research on museum collections, give advice and suggestions in matters of administration and policy relating to the maintenance of the collections, acceptance of donations, and approval of loans and exchanges in those areas of a museum interest in which they have special competence.

(14) **Demonstration Teacher**

A Demonstration Teacher is a teacher of broad and exceptional success who is employed in University Elementary Laboratory Schools or in cooperating schools to demonstrate good teaching procedures and practices to the University student observers. A Demonstration Teacher also assists these students in other assignments they may have.

(15) **Faculty Consultant**

See APM - 380.

(16) **Faculty Fellow**

See APM - 358.

(17) **Field Work Consultant**

An academic appointee who holds the title Field Work Consultant is a member of the faculty in the School of Social Welfare. Based on the campus, the principal duties consist of: advising and counseling graduate professional students about their programs, consulting with Field Work Supervisors about the student's field work experience, and helping determine the field work grade; consulting with social welfare agencies about arrangements for the field work course. Other academic duties include serving on academic and administrative committees of the School.

(18) **Field Work Supervisor**

An academic appointee who holds the title Field Work Supervisor is a member of the faculty in the School of Social Welfare. Based in a social welfare agency, the appointee teaches the essentials of professional social work practice to a section of the field work course consisting of several graduate professional social welfare students. Other academic duties include serving on academic and administrative committees of the School. The appointee is responsible to the social welfare agency for the caseload assigned to the student unit and for such other duties and responsibilities as may be mutually agreed upon by the agency and the School.

(19) **Graduate Student Assistant Researcher**

A Graduate Student Assistant Researcher is a graduate student who is trained in research techniques under the supervision of a Principal Investigator on a research project which is not necessarily related to the student's degree program.

(20) **Graduate Student Researcher**

A Graduate Student Researcher is a graduate student who performs research related to the student's degree program in an academic department or research unit under the direction of a faculty member or authorized Principal Investigator.

(21) **Health Sciences Clinical Professor**

See APM - 278.

(22) **Intern - Dietetic**

The academic title Dietetic Intern is used for an appointee who is participating in a postgraduate program in fulfillment of the professional requirements of dietetics. The intern through practice and classroom instruction under the direction of professionally qualified dietitians learns to perform duties and to gain an understanding of the profession of dietetics.

(23) **Intern - Hospital Administrative**

The academic title Hospital Administrative Intern is given to appointees who are assigned to trainees in hospital administration. They are given no specific duties or responsibilities but are oriented completely and in detail to all of the major departments of the hospital and generally study and work under the direction of the hospital administrator or the administrator's assistant.

(24) **Intern - Pharmacy**

The academic title Pharmacy Intern is used for appointees who as graduates of accredited schools and colleges of pharmacy seek a continuation of their educational program through participation in the operation of the University Hospital Pharmacy in conjunction with a limited program of study.

(25) **Lecturer**

See APM - 283.

(26) **Librarian Series**

See APM - 360.

(27) **Nursery School Assistant**

The Nursery School Assistant is a graduate student who assists in the teaching and activity programs of the nursery school for one half-day session throughout the academic year.

(28) **Nursery School Teacher**

The Nursery School Teacher is responsible for planning the programs of teaching and activity of the nursery school. This appointee supervises the work of the several nursery school assistants, cooperates with individual faculty members and research staff in integrating the programs of the nursery school with established teaching and research programs, administers standard intelligence tests as part of the maintenance of research records, and confers with parents of the children on matters relating to individual children.

(29) **Postgraduate Research (e.g., *Physicist*)**

See APM - 350.

(30) **Post-MD I**

The academic title Post-MD I is used for those appointees who have been awarded the degree Doctor of Medicine and who gain practical experience in the practice of medicine through service in a hospital for a period of one year as a physician.

(31) **Post-MD II-IV and Chief Post-MD Officer**

The academic titles Post-MD II-IV and Chief Post-MD Officer are used for appointees who have received the Doctor of Medicine degree, have served the period of internship required by law, are eligible for licensure to practice medicine in California according to the rules established by the State Board of Medical Examiners and are "in residence" at a hospital undertaking a detailed study of a particular specialty or sub-specialty in the field of medicine.

(32) **Professional Research Series**

See APM - 310.

(33) **Professor Series**

See APM - 220.

(34) **Professor-in-Residence Series**

See APM - 270.

(35) **Professor of Clinical (e.g., *Medicine*)**

See APM - 275.

(36) **Program Coordinator**

A Program Coordinator is responsible to a Cooperative Extension Specialist and coordinates individual programs of the University Extension.

(37) **Reader**

See APM - 420.

(38) **Regents' Lecturer**

See APM - 290.

(39) **Regents' Professor**

See APM - 290.

(40) **Research Assistant**

A Research Assistant is a graduate student in the University with high scholarship standing who serves with or without salary but whose appointment must be part time. This appointee does research under the direction of a faculty member and may or may not collaborate in the publication of research as determined by the faculty member directing the work.

(41) **Research Associate**

See APM - 355.

(42) **Research Fellow**

See APM - 355.

(43) **Research Professor in the Miller Institute Series**

This title is generally limited to academic appointees in the Miller Institute for Basic Research in Science. An appointee holding a title in this series generally devotes full time to research, and, ordinarily, is relieved of all teaching, University, or public service responsibilities.

(44) **Resident - Hospital Administrative**

The academic title Hospital Administrative Resident is used for appointees who have received the Master of Hospital Administration degree, have completed the required internship training and are “in residence” at a hospital undertaking a program of assigned duties and responsibilities designed to provide practical experience and application of their professional knowledge.

(45) **Senior Lecturer**

See APM - 283.

(46) **Specialist Series**

See APM - 330.

(47) **Specialist in Cooperative Extension Series**

See APM - 334.

(48) **Substitute Teacher**

This title is used for personnel employed on a short-term basis to provide instructional coverage in the University Elementary School and the University Nursery School on the Los Angeles campus in the absence of regularly assigned teachers.

GENERAL UNIVERSITY POLICY REGARDING
ACADEMIC APPOINTEES
Academic Titles

APM - 112

(49) **Supervisor of Physical Education Series**

See APM - 300.

(50) **Teaching Assistant**

See APM - 410.

(51) **Teaching Fellow**

See APM - 410.

(52) **University Professor**

See APM - 260.

(53) **Visiting Titles**

See APM - 230.